

## DEPARTMENT OF TRADE AND INDUSTRY

NO. 242

23 MARCH 2018

## COMPANIES AND INTELLECTUAL PROPERTY COMMISSION (CIPC)

Notice is hereby given in terms of and for purposes of the Acts mentioned in the Schedule below, that CIPC will be closed to the public from 10h00 on Thursday 29 March 2018 as set out below

The CIPC Offices at –

- the Department of Trade and Industry Campus (77 Meintjies Street, Block F – Entfufukweni) in Sunnyside, Pretoria;
  - Shop Number 3, Norton Rose House, Thibault Square, Riebeeck Street, Cape Town;
  - Shop Number L3-09, Level 3, Sunnypark Shopping Centre, Cnr. Steve Biko & Robert Sobukwe Streets, Sunnyside, Pretoria;
  - Shop Number L5-03, Level 5, Sunnypark Shopping Centre, Cnr. Steve Biko & Robert Sobukwe Streets, Sunnyside, Pretoria ; and
  - Shop Number 205, Level 200, Carlton Centre, 150 Commissioner Street, Johannesburg.
- and will re-open at 08h00 on Tuesday 3 April 2018 following Easter Monday on 2 April 2018 (public holiday).

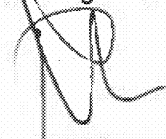
Therefore please take note that :

- a) documents will be accepted on Wednesday 28 March 2018 until 15h30.
- b) the day Thursday 29 March 2018 will be regarded as *dies non* for purposes of the stated Acts.
- c) CIPC has introduced alternative filing methods in respect of e-mailing scanned documents to dedicated CIPC e-mail addresses. Customers are, however, reminded that the filing date of such documents will be Wednesday 28 March 2018 and that production activities will only be resumed after that date.
- d) CIPC has also introduced fully automated filing channels for certain services for example, company address, company financial year end changes, company and close corporation annual returns. When filing using a fully automated channel, the date of filing will be the actual date that application is filed via such service
- e) with regard to name reservations, all reserved names which would have lapsed on Thursday 29 March 2018, would now have their reservation date moved forward to Tuesday 3 April 2018 and will, therefore, only elapse on that date.

## SCHEDULE

Trade Marks Act, 1993  
Patents Act, 1978  
Design Act, 1993  
Copyright Act, 1978  
Companies Act, 2008  
Close Corporations Act, 1984  
Co-operatives Act, 2005  
Registration of Copyright in Cinematograph Film Act, 1977

Kind regards,



Rory Voller  
CIPC Commissioner  
Date: 21/03/2018